The Campaign for College Opportunity is a nonprofit 501(c)(3) broad-based, bipartisan coalition, including business, education and civil rights leaders, that is focused on a single mission: to ensure all Californians have an equal opportunity to attend and succeed in college in order to build a vibrant workforce, economy and democracy.

The Campaign for College Opportunity’s **Steve Weiner and David Wolf Founder Fellowship Program** is offering three, part-time, 9-month, paid Research Fellowships to prepare the next generation of higher education advocates. Fellows will have the opportunity to learn what it means to advocate on behalf of California’s students to access, afford, and succeed in the state’s colleges and universities and how to harness the critical skills and tools necessary to compel change.

Research Fellows, working remotely, will be tasked with assisting the Senior Director of Policy Research to conduct research, analyze data, and prepare briefs that will inform public discourse and advance policy reforms championed by the Campaign for College Opportunity. Fellows will be heavily involved in the research and production of the Campaign’s existing signature report series, *The State of Higher Education in California* and *Access Denied*, as well as research on the history of race and racial discrimination in higher education in California. Fellows will also assist in the production of other Campaign reports and briefs, including research on the equity implications of California’s response to the COVID-19 global pandemic.

**RESPONSIBILITIES**

- Support original and secondary research and analysis to identify and disseminate relevant and reliable information on California public higher education and the experiences of low-income, underrepresented, and undocumented students;
- Lead data collection and analysis for:
  - *State of Higher Education in California* - a series of reports that examines the state of education for Black, Latinx, and Asian American, Native Hawaiian, and Pacific Islander students in California;
  - *Access Denied* - examines data on admissions standards, capacity challenges, and the role of state funding and policy priorities on the University of California and California State University systems;
  - *Race in California’s Public Higher Education System* – a report that examines the history of race and racial discrimination in higher education in California;
- Perform quantitative and qualitative research and prepare analyses;
- Monitor federal, state, and local higher education policies and programs, and prepare
briefing materials that convey the impact of these developments;
• Conduct literature reviews and policy scans;
• Download, clean, and analyze publicly available data; and
• Write reports, memos, briefs, and other content to communicate findings and recommendations to staff and external audiences.

QUALIFICATIONS
• Interest in careers in the higher education nonprofit sector, conducting policy research and analyses with the intent of reaching diverse audiences;
• Must have knowledge of higher education and an interest in public policy;
• Bachelor’s degree required, and students pursuing master’s and doctoral degrees in higher education, as well as those with lived experiences related to our research, are encouraged to apply;
• Candidates who are flexible, adaptable, detail-oriented, responsive to changing priorities, and committed to being problem-solvers;
• Demonstrated ability to clearly and accurately describe complex issues in ways that different audiences can understand;
• Must demonstrate ability to work independently and manage multiple projects with strong interpersonal skills to work effectively in a team environment; and
• Knowledge and experience with qualitative and quantitative research.
• Familiarity with common datasets such as IPEDS, US Census products
• Fluency with statistical analysis software packages such as SPSS, Stata, or R. **Candidates with demonstrated capacity to use Excel for complex tasks will be considered.**
• Prior experience on a research team or in a research internship is a plus, but is not required.

WHAT YOU WILL ACHIEVE
By the end of the Steve Weiner and David Wolf Founder Fellowship Program, Fellows will have:
• Conducted original or secondary research in support of the Campaign’s policy objectives;
• Downloaded, cleaned, and analyzed data from national and state databases;
• Developed protocols, conducted, transcribed, and coded qualitative interviews;
• Translated research for nonacademic audiences and contributed to the development of reports, research briefs, infographics and other written pieces that advance the Campaign’s policy agenda;
• Gained a broader understanding of actionable higher education policy research.

COMPENSATION
The Steve Weiner and David Wolf Founder Fellowship Program will begin on September 21, 2020 and end on May 28, 2021. There may be a possible extension of the fellowship experience through August 27, 2021, depending on funding and other factors related to the program. Fellows are expected to work 20 hours a week at $20/hr. This is a part-time, temporary position. This is a remote work opportunity.
**SELECTION PROCESS**

The Campaign for College Opportunity will accept applications for the position beginning on August 6, 2020. Interested parties should forward a *letter of interest, resume, and 2-3 page writing sample indicating “Research Fellowship”* in the subject line by email to recruitment@collegecampaign.org. No phone calls please.

Those applying should preview the Campaign’s website http://www.collegecampaign.org/ to become familiar with our policy, research, outreach and communications efforts. Cover letters should include why you are interested in working with the Campaign and how the fellowship would help advance your career.

All candidates selected for an interview will be required to complete a short task aimed at assessing their skills as they progress through the interview process. The Campaign for College Opportunity is an equal opportunity employer and encourages applications from qualified persons of every background.