



STEVE WEINER AND DAVID WOLF
FOUNDER FELLOWSHIP PROGRAM
IN POLICY RESEARCH
2023—2024

The Campaign for College Opportunity is a nonprofit 501(c)(3) broad-based, bipartisan coalition, including business, education, and civil rights leaders, that is focused on a single mission: to ensure all Californians have an equal opportunity to attend and succeed in college in order to build a vibrant workforce, economy and democracy.

The Campaign for College Opportunity's **Steve Weiner and David Wolf Founder Fellowship Program** is offering a part-time, temporary, paid Graduate Research Fellowship to assist with Campaign's research and policy agenda. This fellowship will focus on research and policy analysis related to equity in higher education following the Supreme Court decision in cases brought against Harvard and the University of North Carolina by the group calling itself *Students for Fair Admissions*. The position will start as soon as possible and will remain open until filled.

Working remotely, or from the Campaign's office in Los Angeles, the fellow will be tasked with assisting the President of the Campaign for College Opportunity and the Vice President of Research with research and publication of a series of briefs that will inform public discourse and advance equity-focused policy reforms championed by the Campaign for College Opportunity.

The Fellow will have the opportunity to actively participate in the research and writing process supporting the publication of materials supporting equity in higher education. Responsibilities will include reviewing and synthesizing relevant literature, analyzing data, and assisting with the drafting of presentations, blog posts, policy briefs, and one or more book-length manuscripts that synthesize equity-minded policies and reforms, which have become even more critical after the recent Supreme Court decision.

RESPONSIBILITIES

- Support original and secondary research and analysis to identify and disseminate relevant and reliable information on California public higher education and the experiences of low-income, underrepresented, and undocumented students;
- Monitor and track state and federal responses to *SFFA*, both in service of and in opposition of higher education equity.
- Conduct quick literature reviews and policy scans;
- Download, clean, and analyze publicly available data; and
- Perform quantitative and qualitative research and prepare analyses;
- Write reports, memos, briefs, blogposts, and other content to communicate findings and recommendations to staff and external audiences.

QUALIFICATIONS

- Interest in careers in the higher education nonprofit sector, conducting policy research and analyses with the intent of reaching diverse audiences;
- Must have knowledge of higher education and an interest in public policy;
- Bachelor's degree required, and students pursuing master's and doctoral degrees in higher education, as well as those with lived experiences related to our research, are strongly encouraged to apply;
- Candidates who are flexible, adaptable, detail-oriented, responsive to changing priorities, and committed to being problem-solvers;
- Demonstrated ability to clearly and accurately describe complex issues in ways that different audiences can understand;
- Must demonstrate ability to work independently and manage multiple projects with strong interpersonal skills to work effectively in a team environment; and
- Knowledge and experience with qualitative and quantitative research.
- Familiarity with common datasets such as IPEDS and US Census products including the American Community Survey (ACS).
- Fluency with statistical analysis software packages such as SPSS, Stata, or R. *Candidates with demonstrated capacity to use Excel for complex data analysis tasks will be considered.*
- Prior experience with data visualization and data visualization programs such as Datawrapper, Tableau, and Microsoft Power BI is a plus but is not required.
- Prior experience on a research team or in a research internship is a plus but is not required.

WHAT YOU WILL ACHIEVE

By the end of the Steve Weiner and David Wolf Founder Fellowship Program, Fellows will have:

- Conducted original or secondary research in support of the Campaign's policy objectives;
- Downloaded, cleaned, and analyzed data from national and state databases;
- Developed protocols, conducted, transcribed, and coded qualitative interviews;
- Translated research for nonacademic audiences and contributed to the development of reports, research briefs, infographics and other written pieces that advance the Campaign's policy agenda;
- Gained a broader understanding of actionable higher education policy research.

COMPENSATION

The Steve Weiner and David Wolf Founder Fellowship Program Fellows are expected to work 20 hours a week at \$23-25/hr, based on experience. This is a part-time, temporary position. This is a remote work opportunity.

SELECTION PROCESS

The Campaign for College Opportunity will accept applications for the position until the fellowships are filled. Interested parties should forward a ***letter of interest, resume, and 2–3-page writing sample indicating “Research Fellowship”*** in the subject line by email to recruitment@collegecampaign.org No phone calls please.

Those applying should preview the Campaign’s website <http://www.collegecampaign.org/> to become familiar with our policy, research, outreach and communications efforts. Cover letters should include why you are interested in working with the Campaign and how the fellowship would help advance your career.

All candidates selected for an interview will be required to complete a short task aimed at assessing their skills as they progress through the interview process. The Campaign for College Opportunity is an equal opportunity employer and encourages applications from qualified persons of every background.